

FARMINGTON FESTIVAL DAYS JULY 13, 2013

It's time to make preparations for another Farmington Festival Days Celebration. We wish to thank you for your interest and participation in this fun event!!

The following guidelines will need to be followed by ALL participants in an effort to eliminate duplications and to better protect the profitability of all vendors.

1. Completely fill out and mail the enclosed application with a check made out to Farmington City for the amount specified. Your spot will not be reserved until payment is received by the city. Last day to register is Friday July 5, 2013.
2. Include a complete list of items you wish to sell. Food vendors enclose a full menu.
3. All applications will be reviewed on a first come-first serve basis. At which time duplicate items may be denied and your check returned to you. You may adjust your entry and re-submit your application.
4. To prevent duplication, Please DO NOT add any items to your list once your itemized list has been accepted.

MAIL APPLICATION TO: FARMINGTON CITY FESTIVAL DAYS
Kathy Pozzuoli/Heidi Bouck
720 West 100 North
Farmington, Utah 84025

There will be a map selection online, as well as, in our office. All fees and applications must be in our office before choosing a spot on the map. Vendor's may look at the map online, then call or come in to select the desired spot. Farmington City has the right to change the selection if unforeseen issues arise. **All vendors that have been participating in Festival Days for two years or more and those that are Farmington residents, registration will begin February 13, 2013 , all others will begin March 4, 2013.**

Please be aware of the Map Legend when you are choosing your location on the map. **Notice:** there are only certain booths with electricity, indicated with a green + sign. **Please note** when choosing a location the kids activities will be leaving at 4pm. We allow you to choose your location and therefore we will not issue refunds for the clearly written notices in the above mentioned paragraph.

If any of the above guidelines are not adhered to, we reserve the right to revoke participation rights at any time without refund.

PLEASE REFER TO THE FOLLOWING PAGE FOR ENTRANCE FEES

If you have any questions please contact Kathy Pozzuoli at mpozz@aol.com (preferred contact please) phone: (801) 721-2618 or contact Farmington Parks & Rec phone (801) 451-0953

VENDOR INFORMATION

DATE: Saturday, July 13, 2013

LOCATION: Farmington City Forbush Park: 100 South Main Street

SET UP/TAKE DOWN: **ALL NON-FOOD VENDORS:**
Set-up time: 6:30 am thru 8:30 am
Take down/Clean up: 4:00 pm **OR** 10:00 pm

FOOD VENDORS:
Set-up time: 8:00 am thru 9:00 am
Take down/Clean up: 4:00 pm **OR** 10:00 pm

ADDITIONAL INFO: Please plan to come by the park Friday July 12th between 5-10 pm to check in and review your spot. If you would like to begin your set up time on Friday you may do so. Lighting and overnight security will be provided. On Saturday the parking lot will fill up by 8:00AM.

VENDOR FEES

- Please note there will be additional time and fees if you will be staying through the extended hours.
- **Each space is 10X10. IF YOU WILL REQUIRE A SPACE LARGER THAN 10X10 YOU WILL NEED TO PURCHASE A SECOND SPACE.**
- All fees are non-refundable unless either A) It is determined that your booth will be a duplication of a previously registered entry or B) You notify us by Friday July 5, 2013 that you will be unable to participate. In the case of B your refund will be less a \$5 processing fee.

	<u>11:00 am thru 4:00 pm</u>	OR	<u>11:00 am thru 10:00 pm</u>
Farmington Resident:	\$45		\$90
Non-Resident:	\$55		\$110
***Trailer Fee:	\$10		\$20
**Electrical Hook-up (per plug):	\$10		\$20
*Tent Rental Fee:	\$10		\$20
Late Fee (after July 5 th):	\$15		\$15

***The city has limited tents to rent. They will be reserved on a first come first-serve basis.**

****Festival Days will NOT supply extension cords.**

*****Festival Days will have a limit of 6 trailers.**

BOOTHS MUST HAVE THE FOLLOWING ITEMS IN PLACE

Food Booths:

1. An approved application. Only items which have been approved for sale will be allowed. This is to prevent booths from selling duplicate items.
2. At least one person at the booth, at all times, who has a valid food handler's permit or a temporary food establishment permit.
3. Sanitizing solution as prescribed by the Health Dept.

Non-food booths & Games:

1. An approved application. Only items which have been approved for sale will be allowed. This is to prevent booths from selling duplicate items.

Vendor Application - Farmington Festival Days July 13, 2013

Applications due by Friday July 5, 2013

Name: _____ Organization: _____

Street Address: _____

City, State & Zip: _____ Email: _____

Phone _____ Business License # OR Social Security # _____

Items I wish to sell or description of activity/ride (you may attach a separate list however please indicate "see attached list": _____

PLEASE MARK ONE:

_____ I plan to use my own tent. The dimensions are: _____ x _____
(if larger than 10X10 you will need to pay for an additional 10X10 space)

_____ I plan to use a tent provided and erected by the city.
(If the \$10 is not included with your payment you will not have a tent reserved)

_____ I need a _____ x _____ space for my activity/ride
(if larger than 10X10 you will need to pay for an additional 10X10 space. Additional space will not be reserved until payment is received)

PLEASE LIST ANY SPECIAL NEEDS (ELECTRICITY, WATER ETC.):

_____ Electricity # _____ (see below for hook-up fees. There is a per cord fee. If these fees are not included with your payment you will not have electricity reserved)

_____ Water

_____ Other (please specify): _____

VENDOR FEES	11:00am thru 4:00pm	11:00am thru 10:00pm	TOTAL FEES
General Booth fees:			
Farmington Resident:	\$45	\$90	
Non-Resident:	\$55	\$110	
Electrical Hook-up (per cord):	\$10	\$20	
Tent Rental Fee:	\$10	\$20	
Trailer Fee:	\$10	\$20	
Late Fee (after July 5th):	\$15	\$15	
Admin Use Only:			
Cash / Card / Check # _____			
Total Fees:			

By signing below I am stating that I have read all of the above information, I have listed all information fully and accurately and I agree to the terms and conditions.

Signature

Date